



CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

September 8, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Susan Santangelo, called the meeting to order at 6:33 p.m. and led the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Kelly Long
 Shawn Mulchay
 Susan Santangelo
 Scott Barer
 Bob Huber

CAA ABSENT

OAA PRESENT

Kelly Long
 Bert Perello
 Vianey Lopez
 Eugene Fussell
 Bob Huber

OAA ABSENT

Excused (E)
Late (L)
Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
 Dave Nafie, Deputy Director
 Erin Powers, Projects Administrator
 Madeline Herrle, Lease Manager
 Jannette Jauregui, Communications & Engagement Manager
 Ana Castro, Program Administrator

3. AGENDA REVIEW

Chair Susan Santangelo and Chair Vianey Lopez requested the meeting be adjourned in memory of Supervisor Carmen Ramirez and Councilmember Bert Perello requested Sara

Wan also be added to the adjournment. Chair Santangelo requested the agenda be amended so that Item J is heard after Item E.

4. APPROVAL OF MINUTES – July 14, 2022

Camarillo Airport Authority: Supervisor Kelly Long moved to approve the July 14, 2022 meeting minutes and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 4-0 with one abstention by Supervisor Bob Huber.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve the July 14, 2022 meeting minutes and Supervisor Kelly Long seconded the motion. All members voted in favor and the motion passed unanimously 3-0 with two abstentions by Supervisor Bob Huber and Public Member Eugene Fussell.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

Agenda Item #6.J. was heard after Agenda Item #6.E.

CAMARILLO AIRPORT AUTHORITY

A. Subject: Receive and File Regarding Planned Pavement Repairs in 2023 for the Camarillo Airport Runway 8-26 Centerline and Taxiway A

Recommendation:

Receive and file this notice regarding the planned pavement repairs in 2023 for the Camarillo Airport Runway 8-26 Centerline and Taxiway A project.

Projects Administrator Erin Powers provided staff's report.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation and Supervisor Kelly Long seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

B. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Third Amendment to Lease with Studio Wings, a California Corporation, for 65A Durley Avenue at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the Third Amendment to the lease with Studio Wings for 65A Durley Avenue at the Camarillo Airport (Exhibit 1).

Lease Manager Madeline Herrle provided staff's report.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

C. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Third Amendment to Lease with Brett & Tina Marie Lee for 65B Durley Avenue at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the Third Amendment to the lease with Brett & Tina Marie Lee for 65B Durley Avenue at the Camarillo Airport (Exhibit 1).

Lease Manager Madeline Herrle provided staff's report.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

D. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Lease Agreement with Sky 805, LLC for 265, 275 and 305 Durley Avenue at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the Lease Agreement with Sky 805, LLC at 265, 275 and 305 Durley Avenue at the Camarillo Airport (Exhibit 1).

Lease Manager Madeline Herrle provided staff's report. Public Member Scott Barer commented that a presentation from Sky 805, LLC would be helpful for the Authority to understand what their plans and be able to ask them questions.

Camarillo Airport Authority: Supervisor Kelly Long moved to continue the item to a future meeting at which a presentation could be made by Sky 805, LLC and Supervisor Bob Huber seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

E. Subject: Consider Adoption of Resolution #13 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority Pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act

Recommendation:

Consider adoption of Resolution #13 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

CAMARILLO & OXNARD AIRPORT AUTHORITY

J. Subject: Approval of Voluntary Noise Abatement Procedure Pilot Guides for Camarillo and Oxnard Airports

Recommendation:

Approve Voluntary Noise Abatement Procedure Pilot Guides for Camarillo and Oxnard Airports.

Deputy Director Dave Nafie provided staff's report.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation with a consideration to give the Department of Airports the discretion to change the color from green to yellow over the residential areas and

Supervisor Kelly Long seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Mayor Shawn Mulchy was absent for the vote.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation with a consideration to give the Department of Airports the discretion to change the color from green to yellow over the residential areas and for airport staff to provide an answer about whether there is supposed to be an informational sign at Oxnard Airport that pilots can see on approach. Public Member Eugene Fussell seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

OXNARD AIRPORT AUTHORITY

F. Subject: Consider Adoption of Resolution #13 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority Pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act

Recommendation:

Consider adoption of Resolution #13 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

G. Subject: Receive and File Regarding Updated Construction Schedule for the Oxnard Airport Taxiway Connectors A, B, C, D and E Reconstruction Project

Recommendation:

Receive and file an update regarding the construction schedule planned for the reconstruction of Taxiway Connectors A, B, C, D and E at Oxnard Airport.

Projects Administrator Erin Powers provided staff's report.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve staff's recommendation and Public Member Eugene Fussell seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

H. Subject: Approval and Award of a Construction Administration Services Contract to Jviation, a Woolpert Company, in the Not-to-Exceed Amount of \$716,589, for the Taxiway Connectors Pavement Reconstruction Project at Oxnard Airport; Authorization for the Director of Airports, or Designee, to Execute the Subject Contract

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

1. Approve and award a construction administration services contract (Exhibit 1) to Jviation, a Woolpert Company, in the not-to-exceed amount of \$716,589, for the Taxiway Connectors Pavement Reconstruction at Oxnard Airport; and
2. Authorize the Director of Airports, or his designee, to execute the subject contract.

Projects Administrator Erin Powers provided staff's report.

Oxnard Airport Authority: Public Member Eugene Fussell moved to approve staff's recommendations and Councilmember Bert Perello seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

I. Subject: Receive and File Report on Potential Development of Two Aviation Parcels at Oxnard Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Receive and file a report on potential development of a 5-acre parcel by Fly 805, LLC, and a 7-acre parcel by Urban Air Mobility, LLC, at the Oxnard Airport.

Lease Manager Madeline Herrle provided staff's report.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

7. DIRECTOR'S REPORT

- Staff met with COHOTA's leadership in August in regard to the new private hangar leases and seven of the board members have agreed to be the test group with hangar inspections and the change over to the new rental agreement. The process will start in September and with 220 members to go through the expectation is that it will run through the middle of next year.
- On September 1st the FAA approved GAMI unleaded fuel. Staff expects the progress and migration from leaded aviation fuel to non-leaded fuel to take some time. The new fuel has to start being manufactured in large volumes and then transported to all airports, which will take time.
- Staff continues to work with the vendor on the security camera systems for both airports. The systems for both airports are expected to be in place sometime at the end of the year.
- In regard to noise concerns, the new PIO is in place. A Fly Friendly kickoff program is scheduled for next Tuesday at the Oxnard Airport. 35 flight schools from the LA basin have been invited to come talk about noise, pass out the information we have and what we're looking for them to do. This is just the beginning, just the start to really push that out to those pilots and flight schools that use our airports. Part 150 noise studies are also in place.
- The Wings Over Camarillo Air Show at Camarillo Airport was successful once again on August 20th and 21st. Last year they had a record attendance of 16,000 people and they broke that record again this year with 20,000 attendees.
- The Cloud Nine project continues to progress at Camarillo and is still looking at the second quarter of 2023 to open their doors.
- The Coulson fire helicopter is based in Camarillo, but also spent some time last month at Oxnard Airport. This was paid for by the local power company to be in place to protect the County. The helicopter arrived in July and we expect it to be at one of the two airports through the end of the year.
- Recognition of the Experimental Aircraft Association Chapter 723 based at Camarillo Airport that was recognized for 30 consecutive years of the young eagles program where pilots donate their time, their airplanes and fly kids ages 8 to 17 for free. Staff had a discussion with an EAA member from Oxnard Airport that is looking to restart the program at the Oxnard Airport this year.
- The Airports' Department is working with the CEO's office and County General Services Agency because Oxnard Airport has been selected as a site to install three

electric vehicle charging stations, another one of the SCE programs for the installation.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – June, July 2022

Monthly Noise Complaints – June, July 2022

Consultant Reports (Coffman Associates) – June, July 2022

Consultant Reports (Aviation – Camarillo Airport) – June, July 2022

Consultant Reports (Aviation – Oxnard Airport) – June, July, August 2022

Consultant Reports (Mead & Hunt) – August, 2022

Airport Tenant Project Status – August 2022

Project Status – August 2022

Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Article dated July 2, 2022 from Camarillo Acorn re: Hangar Development Purchases Channel Islands Aviation

Letter dated July 11, 2022 from Director Keith Freitas to Master Plan Public Advisory Committee Members re: Transition of the Camarillo Airport – Master Plan to an Airport Layout Plan Update & Narrative Report

Letter dated July 12, 2022 from Lease Manager Madeline Herrle to Charles McLaughlin, Fly805 LLC re: Development Project – 5 acre parcel – Oxnard Airport

Letter dated July 12, 2022 from Lease Manager Madeline Herrle to Mark Scott, Urban Air Mobility, LLC re: Development Project – 7 acre parcel – Oxnard Airport

Article dated July 20, 2022 from VC Reporter re: Friendlier Skies? Airport Director Hopes Layout Plan, Improved Communication Will Settle Turbulent Relations with Camarillo Officials

Letter dated August 3, 2022 from Deputy Director Dave Nafie re: Camarillo Airport Hours of Operation Departures Between 12:00am and 5:00am

Notice dated August 4, 2022 from Camarillo Airport Operations Supervisor to Camarillo Airport Tenants – Tie Down Rows 13, 14, 15, 16 & 17 re: Temporary Aircraft Relocation for Wings Over Camarillo Air Show

Article dated August 18, 2022 from VC Star re: Ultralight Crash at Camarillo Airport

Article dated August 20, 2022 from Camarillo Acorn re: Sky's the Limit at Camarillo Air Show

Letter dated September 1, 2022 from Deputy Director Dave Nafie re: Camarillo Airport Hours of Operation Departures Between 12:00am and 5:00am

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Councilmember Bert Perello voiced his appreciation for the meeting tonight, the questions, the dialogue back and forth, and that the Authority allowed recognition of Sara Wan and all the good works she did including teaching Supervisor Carmen Ramirez a lot of the issues about the environment. Regarding the topic about people teaching young kids how to fly, he mentioned that there is a picture of a gentleman by the name of Mr. Buddy Gibson in the front of today's Star. Mr. Perello has been able to be involved with this gentleman with respect to the group that flies out of the Bethel Amy Church with, basically, the Tuskegee Airmen and teaching young kids and what a tremendous story it is.

As a City Councilman in Oxnard, Councilmember Perello thanked Mr. Freitas and his assistant, Mr. Nafie for attending the City Council and making a presentation. He also apologized for there being some technical difficulties and mentioned that he has been assured that all the technical difficulties have been addressed and the tape and the revisiting of the meeting is 100 percent up to snuff. Councilmember Perello commented on the pleasure it was after all these years to have a presentation by the Airport Authority in Oxnard. He hopes that in the future they can have some of the Authority meetings out of Oxnard, since they're a joint use Camarillo-Oxnard. He appreciated the presentation

that was made, the dialogue, and the points that Mr. Nafie brought up. One point specifically that Councilmember Perello asked about was the difference in the length of the runways which Mr. Nafie explained is 50 feet and he also explained the weight that can be carried in the runways. Councilmember Perello thought Mr. Nafie did a great job and thanked both of them for coming to Oxnard.

Supervisor Kelly Long wanted to make sure everyone was aware of the great presentation that morning at 7:30 from Mr. Freitas about how great the airport is, what we're working on and the opportunities to work with the cities, the college districts, and the Navy base with regard to building a workforce for our community. Ms. Long voiced her appreciation for their time and efforts there, and also for presentations to the City of Camarillo and City of Oxnard, to really collaborate and make our airports as robust as possible and ensure that the community is linked into what's going on. Supervisor Long discussed the shared concern in regard to noise, and some airplanes flying last week or so, and she appreciated the opportunity to talk about that and to share the information with our community. She thought it was good teamwork and wanted to say thank you.

Chair Vianey Lopez agreed with Supervisor Long's comments and talked about how great it was to see the presence of the airport and department throughout the community and being a partner with our cities, even if it's just Oxnard and Camarillo who have airports under jurisdiction. She commented on how great it was to build those relationships and have that line of communication throughout the community. Chair Lopez thanked staff for all their work and efforts, especially with the late meeting on Tuesday and the early day today.

11. ADJOURNMENT

There being no further business, the September 8, 2022 Camarillo Airport Authority and Oxnard Airport Authority meeting adjourned was at 9:11 p.m. in memory of Supervisor Carmen Ramirez and Ms. Sara Wan, two great women who leave an incredible impact in our community and who will be kept in great memory for their presence and leadership.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary