



AVIATION ADVISORY COMMISSION

MINUTES

January 3, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Robert Trimborn, called the meeting to order at 7:02 p.m. and led the pledge of allegiance.

2. ROLL CALL

PRESENT

Robert Trimborn
Maggie Bird
Adriana Van der Graaf
Bobby Williams
Steve Weiss
Steve Tannehill

Excused (E)

Late (L)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Madeline Herrle, Lease Manager
Ana Castro, Program Administrator

ABSENT

James Flickinger
Gary Jacobs (E)
Nanette Metz (E)

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – December 6, 2021

Steve Weiss moved to approve the December 6, 2021 minutes and Adriana Van der Graaf seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

5. **PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

None.

6. NEW BUSINESS

A. **Subject:** Selection of Chair and Vice-Chair for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chair and Vice-Chair.

Steve Weiss moved to nominate James Flickinger as Chair. All Commissioners voted in favor and the motion passed unanimously 6-0.

Robert Trimborn moved to nominate Adriana Van der Graaf as Vice-Chair. All Commissioners voted in favor and the motion passed unanimously 6-0.

2022 Seats: Mr. James Flickinger, Chair
Ms. Adriana Van der Graaf, Vice-Chair

- B. **Subject:** Approval of, and Authorization for the Director of Airports or Designee to Sign, the First Amendment to Lease with Kim & Bill Burr Family Trust at 65C Durley Ave., the Second Amendment to Lease with Kim & Bill Burr Family Trust at 65 A/B, Camarillo, California

Recommendation:

Approve, and authorize the Director of Airports or his designee to sign, the attached Amendments to Lease with the Kim & Bill Burr Family Trust.

Director Keith Freitas introduced the item and stated that lease manager Madeline Herrle was available to provide additional details. Ms. Herrle explained that there are two lease amendments before the Commission. One amendment is for the property located at 65 A/B Durley Avenue in Camarillo and the other amendment is for the property located at 65C Durley Avenue in Camarillo. She described the nature of the amendments which involves shared use and maintenance of a ramp. Commissioners Steve Tannehill and Steve Weiss recommended that language be added to the lease assignment attached as Exhibit 1. Ms. Herrle clarified that the only items before the Commission are the two lease amendments attached as Exhibits 2 and 3, not the lease assignment, but added that she would take note of the Commissioner's recommendations.

Steve Weiss moved to approve staff's recommendation and Robert Trimborn seconded the motion. All Commissioners voted and the motion passed 5-1.

Yes: Robert Trimborn, Maggie Bird, Adriana Van der Graaf, Bobby Williams, Steve Tannehill

No: Steve Weiss

C. Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Aviation Advisory Commission for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Aviation Advisory Commission for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Director Keith Freitas provided a brief staff's report. Commissioner Steve Weiss recommended the motion be amended to a 35-day period. Additionally, Mr. Weiss requested that staff report back with the fiscal impact to the County when additional meetings are needed to adopt these resolutions. A discussion took place about approving a 35-day period versus a 30-day period, and whether such an action would violate the Brown Act due to the fact that state law calls for a review of these resolutions by legislative bodies every 30 days. Director Freitas shared that as it currently stands, the County of Ventura Board of Supervisors will not do a blanket approval of these

resolutions to cover all affected bodies in the County. Mr. Freitas also confirmed that the 30-day period is not negotiable due to state law.

Steve Tannehill moved to approve staff's recommendation and Robert Trimborn seconded the motion. All Commissioners voted and the motion passed 5-1.

Yes: Robert Trimborn, Maggie Bird, Adriana Van der Graaf, Bobby Williams, Steve Tannehill

No: Steve Weiss

7. DIRECTOR'S REPORT

Director Keith Freitas shared that the department hosted a noise forum on December 16, 2021. Mr. Freitas added that there were 15 attendees which included community members from the neighborhood councils, air traffic control staff, local elected officials, flight school operators, and airport staff. Airport staff has a list of items to look into that were requested by community members. Additionally, Mr. Freitas shared three items that airport staff is working on to help address noise concerns; the items included hiring a community relations staff member, installation and use of new air traffic technology, and submission for a grant from the Federal Aviation Administration in the amount of \$525,000 for each airport to have a Part 150 noise study.

Regarding the private hangar lease, Mr. Freitas shared that he had discussions with Scott Barer, president of the Camarillo Oxnard Hangar Owners and Tenants Association (COHOTA), and that County Counsel continues to work with COHOTA's counsel. Mr. Freitas expects to bring forth the final lease to this Commission at the February meeting. Regarding the Joint Powers Agreement, the airport continues to have favorable discussions with the City of Camarillo and Mr. Freitas will report back with significant milestones as they come about.

Mr. Freitas mentioned that the city of Port Hueneme is in need of space to store containers and trailers to help alleviate the backlog that ports on the west coast are experiencing. He and lease manager Madeline Herrle are working with the city to see if the airport has property near Oxnard Airport that can be used for storage. Director Freitas shared that the Commission has a vacant position and provided a link where interested applicants can apply for the position. Commission members said farewells to Commissioner Bruce Hamous. Mr. Freitas then recognized long-term airport tenant and aviation enthusiast, John Slais, who recently passed away. Finally, Director Freitas requested that deputy director, Dave Nafie, share information requested by the

Commission during a previous meeting regarding touch and go operations at each airport. Mr. Nafie also provided information about aircraft incidents.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October, November 2021
Monthly Noise Complaints – October, November 2021
Consultant Reports (Coffman Associates, Mead & Hunt) – November 2021
Consultant Reports (Aviation) – November, December 2021
Airport Tenant Project Status – December 2021
Project Status – December 2021
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Article dated December 27, 2021 re: acquisition of AVEX located at Camarillo Airport

Correspondence was received and filed.

10. COMMISSION COMMENTS

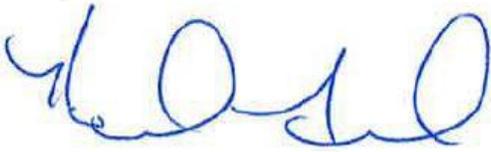
Commissioner Steve Weiss provided comments about the Teal Club Road project. He shared that the project appears to be going forward with approximately 1,000 residential homes situated alongside the runway at Oxnard Airport. Mr. Weiss suggested that the Department of Airports get the word out that there will be flyovers and noise. Commissioner Adriana Van der Graaf suggested that people who buy houses next to the airport be required to sign and acknowledge that they are aware there will be noise

from the airport and planes. Commissioner Steve Tannehill expressed environmental concerns about the development and exposure to lead coming from leaded fuel used in piston airplanes.

11. ADJOURNMENT

Bobby Williams moved to adjourn the meeting and Steve Weiss seconded the motion.

There being no further business, the January 3, 2022 meeting of the Aviation Advisory Commission was adjourned at 8:10 p.m.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary