



AVIATION ADVISORY COMMISSION

MINUTES

February 7, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, James Flickinger, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

2. ROLL CALL

PRESENT

James Flickinger
Adriana Van der Graaf
Maggie Bird
Steve Weiss
Robert Trimborn
Steve Tannehill

Excused (E)

Late (L)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Jamal Ghazaleh, Accounting Manager
Ana Castro, Program Administrator

ABSENT

Gary Jacobs (E)
Nanette Metz (E)
Bobby Williams

3. AGENDA REVIEW

No changes to the agenda.

**4. APPROVAL OF MINUTES – January 3, 2022 (Regular Meeting)
January 31, 2022 (Special Meeting)**

Steve Weiss moved to approve the January 3, 2022 regular meeting minutes and Robert Trimborn seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

Adriana Van der Graaf moved to approve the January 31, 2022 special meeting minutes and Maggie Bird seconded the motion. All Commissioners voted in favor and the motion passed unanimously 4-0, with abstentions from Steve Weiss and Steve Tannehill.

- 5. PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Public comments heard.

6. NEW BUSINESS

A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chair and Vice-Chair.

James Flickinger moved to nominate Adriana Van der Graaf as Chair and Maggie Bird seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

Steve Weiss moved to nominate Bobby Williams as Vice-Chair and Robert Trimborn seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

2022 Seats: Ms. Adriana Van der Graaf, Chair
Mr. Bobby Williams, Vice-Chair

B. Subject: Adoption of Resolution #7 Authorizing Remote Teleconference Meetings of the Aviation Advisory Commission for a 30-Day Period

Recommendation:

Adopt the attached Resolution #7 (Exhibit 1) authorizing remote teleconference meetings of the Aviation Advisory Commission for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Director Keith Freitas provided a brief staff report. In response to an inquiry posed by Commissioner Steve Weiss, Mr. Freitas shared that as it currently stands, County Counsel will not do a blanket approval of these resolutions to cover all affected bodies in the County. Mr. Freitas also confirmed that the Commission will have an opportunity to consider another resolution and the circumstances of the emergency situation during the next Commission meeting.

Robert Trimborn moved to approve staff's recommendation and Steve Tannehill seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

C. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, Amendment No. 2 to the Consulting Services Contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the Supplemental Per and Polyfluoroalkyl Substances Soil and Groundwater Investigation at Oxnard Airport, Raising the Total Amount of the Contract by \$201,800.57 to \$363,018.47

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and Authorize the Director of Airports Or Designee to Sign, Amendment No. 2 (Exhibit 3) to the Consulting Services Contract With Ninyo & Moore Geotechnical & Environmental Sciences Consultants (AEA 20-11) for the Supplemental Per And Polyfluoroalkyl Substances (PFAS) Soil and Groundwater Investigation at Oxnard Airport, Raising the Total Amount of the Contract By \$201,800.57 to \$363,018.47.

Director Keith Freitas introduced the item and stated that Deputy Director Dave Nafie would provide additional details. Mr. Nafie shared that the Water Boards have directed all airports that have dispensed firefighting foam, which applies to Oxnard Airport, to conduct soil and groundwater investigations. He went on to explain the need for the amendment to the current contract and the additional costs requiring approval. Commissioner Steve Weiss suggested that the airport make a request of the Water Boards to split the difference of the costs. Director Freitas responded that this an unfunded mandate and the Water Boards are within their legal right to mandate testing. Additionally, airport staff has no recourse other than trying to obtain federal reimbursement. Mr. Freitas also shared that the testing at Oxnard Airport is mandated because the airport maintains a Part 139 certificate. Commissioner Steve Tannehill inquired as to whether the process included discovery and mitigation to which Mr. Nafie clarified that the contract only covered the investigation, not mitigation. Mr. Freitas added that remediation would be expected after this next round, and that the Water Boards have the ability to fine the airport \$10,000 per day if the department does not comply and follow the directive of their Boards. In response to a question from Commissioner Tannehill, Director Freitas confirmed that foam is no longer discharged into the soil.

Robert Trimborn moved to approve staff's recommendation and Maggie Bird seconded the motion. All Commissioners voted in favor and the motion passed unanimously 6-0.

7. DIRECTOR'S REPORT

Director Keith Freitas recognized long-term airport tenant, Art Phillips, who recently passed away. Mr. Freitas shared that Congresswoman Julia Brownley visited Camarillo Airport last month and they discussed the infrastructure bills that should help with airport funding. Congresswoman Brownley expressed her continued support of both airports.

Mr. Freitas discussed the continued noise issues and concerns. He shared that the department is working to alleviate the concerns by hiring a community relations staff member who will be specifically dedicated to handling noise issues. He also shared that Deputy Director Dave Nafie is working on pilot noise abatement brochures and new flight tracking technology.

Regarding the Joint Powers Agreement (JPA), Mr. Freitas mentioned a letter, which can be found in the meeting packet, from County Executive Officer, Michael Powers, to Camarillo City Manager, Greg Ramirez. In the letter, Mr. Powers assures Mr. Ramirez that the County is no longer looking to make changes to the JPA and is not intending to pursue commercial service or cargo operations at Camarillo Airport. These points have been met favorably by the City of Camarillo and its constituents. Regarding the private

hangar lease agreement, Mr. Freitas shared that County Counsel continues to work through lease language with counsel for Camarillo Oxnard Hangar Owners and Tenants Association (COHOTA). The language in regard to mandatory security stickers on all vehicles has been removed and a mediation clause has been added in. Both counsels are still working to finalize language in the mediation clause and what will be mediated. COHOTA has an all members meeting scheduled for March 19th, at which they will present the draft agreement to its members. Mr. Freitas now expects to bring forth the draft agreement to this Commission and the Airport Authorities during the April meetings.

Mr. Freitas mentioned that airport staff is working on comments to the Teal Club Specific Plan which is a project adjacent to the Oxnard Airport. He also mentioned that the City of Oxnard will make a presentation to the Oxnard Airport Authority at their meeting scheduled for February 10th regarding the Portofino project. The Portofino project is also located near Oxnard Airport. Mr. Freitas provided an update on a project in the Camarillo Airport business park. Specifically, the Darling development is going before the City of Camarillo on February 9th for a public hearing on the mitigated negative declaration.

Mr. Freitas shared that a current tenant of the department, County Animal Services, is looking to expand and the department has property available that can be used for non-aviation purposes. Animal Services would like to add up to an additional three and a half acres to their current leasehold of four and a half acres. Mr. Freitas mentioned that with the Super Bowl coming up, the County airports are preparing to accommodate overflow from other Los Angeles airports. The County airports and tenants will be ready to park additional aircrafts if needed.

Director Freitas reported back on a prior request from Commissioner Steve Weiss regarding airport staff's time to prepare for Commission meetings. Mr. Freitas shared that it takes staff about 20 hours to prepare and participate in regular meetings, and about five hours to prepare and participate in special meetings. Mr. Freitas clarified that although there is no direct financial cost because staff who participate is management, the impact is to the time that could be spent working on other airport issues, such as noise abatement or new developments. Mr. Freitas also informed the Commission that Supervisor Huber has selected Scott Akina to fill Bruce Hamous' vacancy on the Commission. Mr. Akina's appointment is slated to go before the Board of Supervisors at tomorrow's February 8th meeting.

Mr. Freitas provided an overview of the operating maintenance budget revenue for the end of year at each airport. He shared that the end of year revenue for Oxnard Airport is negative \$4,000, which has been the average for the past five years. Camarillo Airport has a revenue surplus of about 2.6 million dollars. He also disclosed that the revenue reserves for the Airport Enterprise Fund is about 14 million dollars. Finally, Mr. Freitas

provided an update on the Cloud Nine project. All items have been addressed from the County's standpoint and RKR has resubmitted their building application which is going through the City of Camarillo's process.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – December 2021
Monthly Noise Complaints – December 2021
Consultant Reports (Coffman Associates, Mead & Hunt) – December 2021
Consultant Reports (Aviation) – November, December 2021
Airport Tenant Project Status – January 2022
Project Status – January 2022
Financial Statements Second Quarter – FY 2021/2022
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Letter dated January 19, 2022 from Michael Powers, County Executive Officer to Greg Ramirez, City of Camarillo re: the 1976 Camarillo Airport Joint Powers Agreement

Letter dated January 20, 2022 from Madeline Herrle to Garry Montanari, Michaelis, Montanari and Johnson re: Public Records Request dated January 7, 2022 – Aeroplex

Letter dated February 2, 2022 from Madeline Herrle to Jackie Rose, Director of Animal Services re: Expansion and Renovation Plans, Camarillo Airport Business Park

Correspondence was received and filed.

10. COMMISSION COMMENTS

Commissioner Steve Weiss provided comments about noise and the importance of the airports. Mr. Weiss is concerned about the environmental situation that affects people's well-being but he does not support shutting down the airports. Mr. Weiss shared his experience living in Oxnard and commented about the flight activity at Oxnard Airport. He also commented that the County of Ventura is the largest county in the country without commercial flights. Chair Adriana Van der Graaf agreed with Mr. Weiss' comments. Ms. Van der Graaf requested that staff provide a monthly report that documents the number and type of aircraft operations, such as touch and goes, and where the aircraft came from. Ms. Van der Graaf stated that this would be helpful in identifying whether there is increased activity. Commissioner Maggie Bird agreed with Commissioner Weiss' comments and Chair Van der Graaf's comments. Ms. Bird shared that she has noticed very little air traffic between Wooley Road and 5th Street. Commissioner Steve Tannehill supports Chair Van der Graaf's request for a breakdown of the monthly flights, such as how many touch and goes and itinerant operations, and how many planes are spending the night. Mr. Tannehill shared that he is not aware of an effort to shut down the airport. He also commented on the number of airports in close proximity to one another and that he experiences planes flying over the Westport community.

Commissioner Robert Trimborn requested that Director Keith Freitas provide a more detailed report on the Cloud Nine project. Specifically, Mr. Trimborn would like to know what is holding up the approval process.

11. ADJOURNMENT

Steve Weiss moved to adjourn the meeting and Maggie Bird seconded the motion.

There being no further business, the February 7, 2022 meeting of the Aviation Advisory Commission was adjourned at 8:09 p.m.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary