

CAMARILLO AND OXNARD AIRPORT AUTHORITY

SPECIAL MEETING

MINUTES

February 4, 2019

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Kelly Long, called the meeting to order at 5:30 p.m.

2. ROLL CALL

<u>CAA PRESENT</u>	<u>CAA ABSENT</u>	<u>OAA PRESENT</u>	<u>OAA ABSENT</u>
Kelly Long		Kelly Long	Tim Flynn
John Zaragoza		John Zaragoza	
Charlotte Craven		Bert Perello	
Shawn Mulchay (L)		Walter Calhoun (L)	
Bill Thomas		Eugene Fussell (Alt)	
Michal Hodson (Alt)			

Excused (E)
Late (L)
Alternate (Alt)

AIRPORT STAFF

Jorge Rubio
 John Feldhans
 Ana Castro

3. PUBLIC COMMENT - Citizens wishing to speak to the Authorities on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

A member of the public shared his concerns about airport management.

4. NEW BUSINESS

CAMARILLO & OXNARD AIRPORT AUTHORITY

A. Subject: Review and Discuss the Camarillo Airport Authority Bylaws and Oxnard Airport Authority Bylaws

Recommendation:

Review and discuss the Camarillo Airport Authority bylaws and the Oxnard Airport Authority bylaws

The Camarillo Airport Authority reviewed staff's recommended changes to the bylaws. The following comments/changes to the bylaws were discussed:

Article 1 Change date of October 21, 1979 to October 21, 1976.

Article 2 Language deleted from this article was moved to Article 3.

Article 3 Comment that the second paragraph in this article does not make sense. County Counsel offered to cite the relevant statute to replace the language in the second paragraph however it was determined to leave the second paragraph as is. It was recommended that the language in the fourth paragraph be cleaned up to clarify that the public has the ability to bring matters before the Authority. The last paragraph in this article is to be stricken.

Article 4 None.

Article 5 ~~The term of the public member will remain two (2) years. Change language to reflect that the public member cannot hold office for more than six (6) consecutive years or three (3) consecutive terms. Language should be added to this article to reflect that time served as an alternate public member does not count against time served as a public member.~~

Article 6 None.

Article 7 None.

Article 8 None.

Article 9 None.

Article 10 None.

The Oxnard Airport Authority reviewed staff's recommended changes to the bylaws. The following comments/changes to the bylaws were discussed:

Article 1 Change Joint Powers Authority to Joint Powers Agreement.

Article 2 Language deleted from this article was moved to Article 3.

Article 3 It was recommended that the language in the seventh paragraph be cleaned up to clarify that the public has the ability to bring matters before the Authority. The last paragraph in this article is to be stricken.

Article 4 None.

Article 5 None.

Article 6 No changes however the department will look into the issue of Authority members who have not been receiving compensation as provided by this article.

Article 7 None.

Article 8 None.

Article 9 None.

Article 10 None.

Councilmember Bert Perello suggested that an appeals process be outlined in the bylaws. Councilmember Charlotte Craven clarified that any appeals process would have to be on a matter that the Authority has jurisdiction over and stated that addressing an appeals process at this point in time would delay approval of the bylaws. Ms. Craven added that another amendment to the bylaws could be done in the future. Supervisor Kelly Long stated that further research needs to be completed in regards to incorporating an appeals process into the bylaws and concurred that another amendment to the bylaws could be done in the future.

A general discussion took place about the need to clean up the Joint Powers Agreements however the consensus was that this task would not be addressed at this point in time.

Acting Director Jorge Rubio stated that staff will incorporate the proposed changes into both bylaws and place this item on the March agenda for final adoption.

5. AUTHORITY COMMENTS

Supervisor John Zaragoza thanked all members of the public for attending the meeting.

Supervisor Kelly Long requested that attorney Mark Sullivan send her Attorney General Opinion 12-606. Supervisor Long provided an update on the Director of Airports position. Ms. Long shared that the recruitment opened as of mid-January and applications are currently being accepted. Ms. Long also shared that a panel will be put together and then interviews will be conducted.

6. ADJOURNMENT

There being no further business, the February 4, 2019 special meeting of the Authority was adjourned at 6:58 p.m.



JORGE E. RUBIO, A.A.E.
Administrative Secretary